



DAY SERVICES |  
 FAMILY SUPPORT |  
 RESIDENTIAL SERVICES |  
 SUPPORTED EMPLOYMENT |  
 VOCATIONAL PROGRAMS |



Caring About Each Other. Committed to the Community.

Our Values: Quality | Respect | Integrity | Teamwork | Resourcefulness | Person-Centered

March 13, 2020

43 LIBERTY DRIVE  
 AMSTERDAM, NY 12010

To Our Family Members:

TEL 518 | 842-5080  
 FAX 518 | 842-0143

DAY SUPPORT  
 FAX 518 | 843-3507

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[www.libertyarc.org](http://www.libertyarc.org)

We know some of you may be concerned about the spread of COVID-19 (the new coronavirus) being reported in the media and how it may impact us here at Liberty. Ensuring residents are cared for in a safe and healthy environment is our greatest concern. At this time, we don't have any cases in our facility. The Centers for Disease Control and Prevention (CDC) have recommended a variety of steps that we are implementing to help reduce the potential for the virus to enter our building. However, we need your help in battling COVID-19. Below are some examples of how you can help protect the residents, as well as prevent the spread throughout the community.

At this time, we request that you do not visit the facility if you have any symptoms of respiratory illness. Those symptoms include: cough, fever, sore throat, runny nose, and/or shortness of breath. We are posting signs on our entryway doors to notify visitors of the symptoms of COVID-19. We understand that connecting with family members is incredibly important, and there are a variety of other ways you might consider connecting with them. These may include telephone, email, text, or through Skype or Facebook.

Please expect, if you do visit, as required by OPWDD, you will be asked the following questions to ensure the health and safety of everyone involved:

1. Have you traveled to a country which the CDC has issued a Level 2 or 3 travel designation within the last 14 days?
2. To your knowledge, have you had contact with any Persons Under Investigation (PUIs) for COVID-19 within the last 14 days, Or with anyone with known COVID-19?
3. Do you have any symptoms of a respiratory infection (e.g. cough, sore throat, fever, or shortness of breath)?

If you answer yes to any of these questions your visit will be declined to ensure the safety of everyone involved. Please contact the NYS DOH for further direction.

If you answer yes to question #1 or #2 and #3, please contact your medical provider and local Health Department. Please call 911 if you are experiencing serious symptoms.

Liberty is following the recommendations of the CDC & OPWDD on prevention steps, including following strict handwashing procedures when interacting with residents who are sick. We also are staying up-to-date with the CDC recommendations as they are updated. In addition, our facility is in close contact with the local and state health department and are following their guidance.

We will notify you if any residents or staff are diagnosed with COVID-19. Should you have any questions, please feel free to contact Catherine Mowrey, Medical Director, at 518-954-2031.

For additional information, please visit the CDC's coronavirus disease [information page](#).

Sincerely,

Jennifer Saunders  
 Chief Executive Officer

A chapter of **The Arc**  
 New York